



Republic of the Philippines
Department of Science and
Technology

PHILIPPINE SCIENCE HIGH SCHOOL – ZAMBOANGA PENINSULA REGION CAMPUS
Cogon, Dipolog City



Minutes of the Negotiation Conference – Two Failed Biddings for the Procurement of Technology and Science Equipment – Lot 2 (Supply, Delivery, Installation and Training)

Date: September 3, 2021

Time: 10:00 am to 10:59 am

Venue: Through Google Meet

Attendance:

Bids and Awards Committee:

1. Hazel R. Lagapa – Chairperson
2. Robinson S. Luzon – Vice Chairperson
3. Lovely C. Bacara - Member
4. Bernard O. Callao – Member

Technical and Working Group for the Procurement of Infrastructure Projects:

1. Robinson Luzon – Chairperson
2. Engr. June Carlo F. Reyes – Member
3. Engr. Angelie Moroscallo - Elmedulan

BAC Secretariat:

1. Sherl Dianne S. Estoque – Chairperson

Prospective Bidders/s:

1. Glenn Lisanin – Norde International Distributor
2. Aries Ivan Bamtico – Norde International Distributor
3. Ladylyn – Prince Brilliant International Corporation
4. Adrian Fajardo – Multisystem Corporation

I- Call to Order

With the presence of quorum of the BAC members, TWG members, the opening of the **Negotiation Conference – Two Failed Biddings for the Procurement of Technology and Science Equipment – Lot 2 (Supply, Delivery, Installation and Training)** Project was called to order by the BAC Chair.

The conference was started with a prayer led by Mr. Robinson S. Luzon, BAC Vice-Chair. The BAC Chair then, acknowledged the presence of other BAC members, TWG, BAC Secretariat, and the representatives of the prospective bidders who attended the conference virtually.

II. Highlights of the Meeting

The BAC Chair read and presented the guidelines and requirements for bid participation. She emphasized the following matters:

1. That the project's Approved Budget for the Contract (ABC) is **Three Million Pesos** (P 3, 000,000.00);
2. That the target delivery period is 60 calendar days;
3. Bidders should have completed within **five (5) years** from the date of submission and receipt of bids, and a contract similar to the project.
4. That bidding will be conducted through open competitive bidding procedures using non-discretionary "pass/fail" criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) NO. 9184;
5. A complete set of Bidding Documents may be acquired by interested Bidders from August 24 to September 20, 2021 from the given address and website and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **Three Thousand Pesos (P 3,000.00)**.
6. Pre-Bid conference is on **September 3, 2021 at 10:00 in the morning through Google Meet**.
7. That bids must be duly received by the BAC Secretariat through manual submission at the office address indicated, on **September 20, 2021, on or before 10:00 in the morning**.
8. That late bids shall not be accepted;
9. That all bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 14;
10. That bid opening shall be on **September 20, 2021 at 10:01 in the morning, at the Conference Room, Academic Building II, PSHS-ZRC, Cogon, Dipolog City**;
11. That PSHS-ZRC (BAC) reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award without thereby incurring any liability to the affected bidder or bidders;
12. That questions and concerns pertaining to the project shall be directed to the Head of the BAC Secretariat Team Ms. Sherl Dianne S. Estoque;
13. The BAC Chair also presented the Bid Data Sheet which stated that bid security shall be in the form of a Bid Securing Declaration or any of the following forms and amounts:

- a. The amount of not less than **Sixty Thousand Pesos (P60,000.00)**, if bid security is in cash, cashier's/manager's check, bank draft/guarantee or irrevocable letter of credit;
 - b. The amount of not less than **One Hundred Fifty Thousand Pesos (P150,000.00)**, if bid security is in Surety Bond.
14. The mode of payment will be posted in the Supplemental Bids Bulletin.

III. Discussions, Queries and Concerns

- a. The Chairperson of the TWG, Robinson S. Luzon presented the Terms of Reference (TOR).
- b. Norde International Distributor representative, Mr. Glenn Lisanin suggested on technical specifications which are not indicated in the TOR (working area size – 5x8 and spindle speed of 20000 RPM for, the size Z access – at least 6 inches, and the structure of delivery of CNC router).
- c. Mr Lisanin also clarified about the target delivery date.
- d. Mr. Luzon said that it is 60 days target delivery date.
- e. The BAC Chair then, discussed the Checklist of Technical Documents. All other requirements should be contained in the Technical Envelope.
- f. Again, Mr. Lisanin clarified about manual and online submissions. He hoped that PSHS-ZRC BAC would have electronic submission soon.
- g. Mr Lisanin added if the manual is required to be submitted in the bidding.
- h. Mr. Luzon said that manual is not required in the bidding.
- i. Mr. Lisanin about the payment mode for the bidding documents.
- j. The BAC Chair said that payment mode will be posted in the bid bulletin.
- j. Mr. Adrian Fajardo raised his concern about sending the bidding documents which is about 2 weeks through courier and he is afraid that their submission will be late.
- k. The BAC Chair also emphasized that the bidders and companies can attend the bid opening through virtual conference aside from the authorized representative who will attend personally.

Since there were no other matters discussed, the **Negotiation Conference – Two Failed Biddings for the Procurement of Technology and Science Equipment – Lot**

2 (Supply, Delivery, Installation and Training) was then adjourned at 10:59 in the morning.



RONALD RANDOLF E. ABAO
BAC Secretariat Member

Approved:



HAZEL R. LAGAPA
BAC Chair