



Minutes of the Pre-Bid Conference for the Completion of Dormitory Building 2

Date: July 14, 2021

Time: 1:30 p.m. to 2:30 p.m.

Venue: Ground Floor Dorm 2 Building

Attendance

Bids and Awards Committee:

1. Euney G. Alcares – Chair
2. Araibo Jose D. Elumba – Vice-Chair
3. Gil M. Darcera – Member (virtually present)
4. Glenn B. Rusiana – Member (virtually present)
5. Carlo M. Salimbangon – Member (virtually present)

Technical and Working Group for the Procurement of Infrastructure Projects:

1. Engr. Angelie Moroscallo-Elmedulan - Chairperson
2. Engr. Antonio P. Escabarte Jr. -Member
3. Engr. Sharon Paraguya-Member
4. Milo S. Saldon – Member (virtually present)
5. Engr. June Carlo F. Reyes – Member (virtually present)

BAC Secretariat:

1. Rryam A. Jaralve – Head
2. Lee Castor Canono – Member (virtually present)
3. Arturo V. Abera- Member

Prospective Bidder/s:

1. Markbuilt Enterprise *as represented by the following:*
 - a. Rachel S. Aniñon
2. Long Island Builders *as represented by the following:*
 - a. Kenneth O. Gutual
 - b. Joseph R. Painaga
3. Kayro Construction & Supply *as represented by the following:*
 - a. Abraham HL G. Alota
4. A.I. YU Builders & Enterprises *as represented by the following:*
 - a. Marcia G. Medequiso
5. JC CHIN *as represented by the following:*
 - a. Orville B. Lamayo

I- Call to Order

Ms. Alcares, BAC Chairperson called the meeting to order at 1:30 in the afternoon. She also acknowledged the virtual and physical presence of other BAC members, TWG, BAC Secretariat, prospective bidders, and observer.

II. Discussion of the Project's Invitation to Bid, Scope of Works, et al.

The BAC Chair read and presented the guidelines and requirements for bid participation. She emphasized the following matters.



1. That the project's Approved Budget for the Contract (ABC) is FIVE MILLION PESOS (P 5,000,000.00)
2. That the target completion of the works required is 150 calendar days;
3. That bidders should have completed a contract similar to the project;
4. That bidding will be conducted through open competitive bidding procedures using non-discretionary "pass/fail" criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) NO. 9184;
5. That a complete set of Bidding Documents may be acquired by interested bidders starting July 2, 2021 to July 26, 2021 from given address and websites below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of Five Thousand Pesos (P 5,000.00). The Procuring Entity shall allow the bidder to present its proof of payment for the bidding documents to the BAC Secretariat at the address given below.
6. That bidding will be conducted through open competitive bidding procedures using non-discretionary "pass/fail" criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.
7. That interested bidders may obtain further information from PSHS-ZRC and inspect the Bidding Documents at the address given below
8. That contracts similar to the Project refer to contracts which have the same major categories of work, which shall be Procurement of the Completion of Dormitory Building II using the Design and Build Scheme.
9. That the bidder may subcontract portions of the Project to the extent allowed by the Procuring Entity as stated herein, but in no case more than fifty percent (50%) of the Project.
10. That subcontracting is allowed. The portions of Project and the maximum percentage allowed to be subcontracted are indicated in the BDS, which shall not exceed fifty percent (50%) of the contracted Works.
11. That the bidding for the Project shall be governed by all the provisions of RA No. 9184 and its 2016 revised IRR, including its Generic Procurement Manual and associated policies, rules and regulations as the primary source thereof, while the herein clauses shall serve as the secondary source thereof.
12. That each bidder shall submit three (3) copies of the first and second components of its Bid. The Procuring Entity may request additional hard copies and/or electronic copies of the Bid. However, failure of the Bidders to comply with the said request shall not be a ground for disqualification.
13. That key personnel who meet the required minimum years of experience of the job are the following:
 - a. Design Personnel
 - i. Civil Engineer/ Architect
 - ii. Master Plumber
 - b. Construction Personnel
 - i. Project Engineer
 - ii. Foreman
 - iii. Safety Officer (must be an accredited safety practitioner by the Department of Labor and Employment (DOLE) and has undergone the prescribed 40-hour Construction Safety and Health Training (COSH)
14. That bid security shall be in the form of a Bid Securing Declaration or any of the following forms and amounts:



- a. The amount of not less than One Hundred Thousand Pesos (P 100, 000.00), if bid security is in cash, cashier's/manager's check, bank draft/guarantee or irrevocable letter of credit;
- b. The amount of not less than Two Hundred Fifty Pesos (P 250,000.00), if bid security is in Surety Bond.

15. Partial bids are not allowed.

III. Discussions and Concerns

The following are the queries and concerns raised regarding the project:

1. Engr. Paraguya presented the illustrations/drawings of the double-back beds and discussed its details and specifications. These double-back beds are to be placed in the dormitory rooms.
2. Engr. Paraguya also explained the specifications of the following:
 - a. installation of computer units and its components in every room of the dormitory
 - b. installation of towel bar
 - c. installation of window blinds
 - d. construction of laundry areas
 - e. construction of prayer room
 - f. purchase of fitness equipment
3. The BAC Chair informed the body that any modification and/or addendum in the scope of work will be posted as supplemental bid. She also added that submission of bidding documents shall be made manually. Interested bidders who wish to attend the bid opening on July 26, Monday @ 1:30pm and bring with them the Letter of Authority and ID.

There being no other matters discussed, the meeting was then adjourned at 2:25 in the afternoon.

Prepared by:

(SGD.) ARTURO V. ABERA
BAC Secretariat Member

Approved by:

(SGD.) EUNEY G. ALCAREZ
BAC Chair



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Department of Science and Technology

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We Concur:

(SGD.) ARAIBO JOSE D. DAGPIN
BAC Vice-Chair

(SGD.) GIL M. DARCEA
BAC Member

(SGD.) GLENN B. RUSIANA
BAC Member

(SGD.) CARLO M. SALIMBANGON
BAC Member