



## Minutes of the Pre-Bid Conference for the Construction of Academic Building 3 (Negotiated)

Date: July 14, 2021

Time: 9:00 a.m. to 10:00 a.m.

Venue: Ground Floor Dorm 2 Building

### Attendance

#### Bids and Awards Committee:

1. Euney G. Alcarez – Chair
2. Araibo Jose D. Elumba – Vice-Chair
3. Gil M. Darcera – Member (virtually present)
4. Glenn B. Rusiana – Member (virtually present)
5. Carlo M. Salimbangon- Member (virtually present)

#### Technical and Working Group for the Procurement of Infrastructure Projects:

1. Engr. Angelie Moroscallo-Elmedulan - Chairperson
2. Engr. Antonio P. Escabarte, Jr. -Member
3. Engr. Sharon Paraguya-Member
4. Milo S. Saldon – Member
5. Engr. June Carlo F. Reyes – Member (virtually present)

#### BAC Secretariat:

1. Rryam A. Jaralve – Head
2. Lee Castor Canono – Member (virtually present)
3. Arturo V. Abera- Member

#### Prospective Bidder/s:

1. Edmonday Construction and Supply as represented by the following:
  - a. Regie Lord Soriano
2. Arn Builders Inc. as represented by the following:
  - a. Mylen Omolon
  - b. Agnes Lei Yap
  - c. Archt Ruddy Ramilo
  - d. John Ngohua
3. Square Cube Construction as represented by the following:
  - a. Jefry O. Pulmano
4. FFJJ Construction (Davao Office) as represented by the following:
  - a. Debie Lagang
5. Legacy Construction Corporation as represented by the following:
  - a. Jasmin Roscom
6. JC CHIN as represented by the following:
  - a. Orville B. Lamayo
7. Maqueserg as represented by the following:
  - a. Neil Genciane
8. GBC-LCC JV as represented by the following:
  - a. Allen Grace Veloso
  - b. Gerardo M. Baron
  - c. Jeity L. Mejoy



9. A.I.YU Builders & Enterprises as represented by the following:
  - a. Marcia G. Medequiso
10. Kayro Construction and Supply as represented by the following:
  - a. Abraham Alota
11. Bryan RG N. Supangan ( construction firm not written in the attendance sheet)
12. Briggs Ian C. Serencio (construction firm not written in the attendance sheet)

Observer:

1. Mary Rose Eleno- Commission on Audit Region 9

## **I- Call to Order**

Ms. Alcaarez, BAC Chairperson called the meeting to order at 9 in the morning. She also acknowledged the virtual and physical presence of other BAC members, TWG, BAC Secretariat, prospective bidders, and observer.

## **II. Discussion of the Project's Invitation to Bid, Scope of Works, et al.**

The BAC Chair read and presented the guidelines and requirements for bid participation. She emphasized the following matters.

1. That the project's Approved Budget for the Contract (ABC) is FORTY-FIVE MILLION PESOS (P 45,000,000.00)
2. That the target completion of the works required is 380 calendar days;
3. That bidders should have completed a contract similar to the project;
4. That bidding will be conducted through open competitive bidding procedures using non-discretionary "pass/fail" criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) NO. 9184;
5. That a complete set of Bidding Documents may be acquired by interested bidders starting July 2, 2021 to July 26, 2021 from given address and websites below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of Twenty-five Thousand Pesos (P 25,000.00). The Procuring Entity shall allow the bidder to present its proof of payment for the bidding documents to the BAC Secretariat at the address given below.
6. That bidding will be conducted through open competitive bidding procedures using non-discretionary "pass/fail" criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.
7. That interested bidders may obtain further information from PSHS-ZRC and inspect the Bidding Documents at the address given below from 8:00 a.m. to 5:00 p.m.
8. That PSHS-ZRC will hold a Pre-Bid Conference on July 14, 2021, 9:00 a.m. at the Ground Floor of the Dormitory Building II Building of PSHS-ZRC, and through video conferencing via Google Meet, which shall be open to prospective bidders.
9. That bids must be duly received by the BAC Secretariat through manual submission at the office address indicated below on July 26, 2021, on or before 9:00 in the morning. Late bids shall not be accepted.
10. That all bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 15.
11. That the bid opening shall be on July 26, 2021 at 9:01 in the morning at the given address below. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity



12. That the PSHS-ZRC (BAC) reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
13. That contracts similar to the Project refer to contracts which have the same major categories of work, which shall be Construction of Academic Building III (Negotiated Procurement)-Two Failed Biddings) using the Design and Build Scheme.
14. That the bidder may subcontract portions of the Project to the extent allowed by the Procuring Entity as stated herein, but in no case more than fifty percent (50%) of the Project.
15. That subcontracting is allowed. The portions of Project and the maximum percentage allowed to be subcontracted are indicated in the BDS, which shall not exceed fifty percent (50%) of the contracted Works.
16. That the bidding for the Project shall be governed by all the provisions of RA No. 9184 and its 2016 revised IRR, including its Generic Procurement Manual and associated policies, rules and regulations as the primary source thereof, while the herein clauses shall serve as the secondary source thereof.
17. That each bidder shall submit three (3) copies of the first and second components of its Bid. The Procuring Entity may request additional hard copies and/or electronic copies of the Bid. However, failure of the Bidders to comply with the said request shall not be a ground for disqualification.
18. That key personnel who meet the required minimum years of experience for five (5) years of the job are the following:
  - a. Design Personnel
    - i. Design Architect
    - ii. Structural Engineer
    - iii. Electrical Engineer
    - iv. Electronics Engineer
    - v. Mechanical Engineer
    - vi. Master Plumber
  - b. Construction Personnel
    - i. Project Manager
    - ii. Project Engineer/ Architect
    - iii. Materials Engineer
    - iv. Electrical Engineer
    - v. Electronics Engineer
    - vi. Mechanical Engineer
    - vii. Mater Plumber
    - viii. Foreman
    - ix. Safety Officer (must be an accredited safety practitioner by the Department of Labor and Employment (DOLE) and has undergone the prescribed 40-hour Construction Safety and Health Training (COSH)
19. That bid security shall be in the form of a Bid Securing Declaration or any of the following forms and amounts:
  - a. The amount of not less than Nine Hundred Thousand Pesos (P 900, 000.00), if bid security is in cash, cashier's/manager's check, bank draft/guarantee or irrevocable letter of credit;



b. The amount of not less than Two Million Two Hundred Fifty Pesos (P 2, 250,000.00), if bid security is in Surety Bond.

20. Partial bids is not allowed.

### **III. Queries and Concerns**

The following are the queries and concerns raised regarding the project:

1. One bidder representative wanted to be clarified the difference between negotiated procurement and open competitive. According to Mr. Saldon, TWG member, open bidding encourages or allows more sources of bids to choose from.

2. Mr. Saldon encouraged the contractor/s to get man power who are residing within the vicinity or in Cogon specifically. According to him, this is one way of helping the community as part of social responsibility.

3. Engr. Paraguya is open to the suggestion of replacing the existing ceiling materials to fiber cement board/ compact cement for as long as the standard quality is met.

4. Engr. Paraguya also gave her nod to the bidder representative who was asking if steel decking can be a design for suspended slabs.

5. As an answer to the one bidder representative's query whether allowed or not allowed to change the floor plan, Mr. Saldon made it clear that floor plan cannot be changed since all the requirements for the floor plan are already placed in the Scope of Works, therefore it is the one to be followed.

6. As a response to the bidder representative's query whether allowed or not allowed to change the location of the rooms, Mr. Saldon emphasized that only the size of the room can be modified, but not the location of the room.

7. The BAC Chair assured that any concerns raised by the prospective bidders during pre-bid conference were taken into consideration and shall be included in the supplemental bulletin like the following:

- a. design of the sun baffles
- b. contour
- c. specification of materials specifically water proofing material

8. The BAC Chair emphasized that online submission is not accepted since PSHS-ZRC is not yet certified by the GPPB. Therefore, all bidding documents shall be submitted manually together with the Letter of Authority (LOA) and ID.

There being no other matters discussed, the meeting was then adjourned at 10:45 in the morning.

Prepared by:

(SGD.) ARTURO V. ABERA  
BAC Secretariat Member



Republic of the Philippines  
Department of Science and Technology

**PHILIPPINE SCIENCE HIGH SCHOOL – ZAMBOANGA PENINSULA REGION CAMPUS**  
Cogon, Dipolog City



Approved by:

(SGD.) EUNEY G. ALCAREZ  
BAC Chair

We Concur:

(SGD.) ARAIBO JOSE D. DAGPIN  
BAC Vice-Chair

(SGD.) GIL M. DARCEA  
BAC Member

(SGD.) GLENN B. RUSIANA  
BAC Member

(SGD.) CARLO M. SALIMBANGON  
BAC Member