



Minutes of the Pre-Bid Conference for the Completion of Academic Building 1 (Negotiated)

Date: July 14, 2021

Time: 11:00 a.m. to 12:00 noon

Venue: Ground Floor Dorm 2 Building

Attendance

Bids and Awards Committee:

1. Euney G. Alcares – Chair
2. Araibo Jose D. Elumba – Vice-Chair
3. Gil M. Darcera – Member (virtually present)
4. Glenn B. Rusiana – Member (virtually present)
5. Carlo M. Salimbangon-Member (virtually present)

Technical and Working Group for the Procurement of Infrastructure Projects:

1. Engr. Angelie Moroscallo-Elmedulan - Chairperson
2. Engr. Antonio P. Escabarte, Jr. -Member
3. Engr. Sharon Paraguya-Member
4. Milo S. Saldon – Member
5. Engr. June Carlo F. Reyes – Member (virtually present)

BAC Secretariat:

1. Rryam A. Jaralve – Head
2. Lee Castor Canono – Member (virtually present)
3. Arturo V. Abera- Member

Prospective Bidders:

1. A.I. YU Builders & Enterprises *as represented by the following:*
 - a. Marcia G. Medequiso
2. Maqueserg *as represented by the following:*
 - a. Neil Genciane
3. VAF Construction *as represented by the following:*
 - a. Engr. Darry B. Junsay (virtually present)

I- Call to Order

Ms. Alcares, BAC Chairperson called the meeting to order at 11 in the morning. She also acknowledged the virtual and physical presence of other BAC members, TWG, BAC Secretariat, and prospective bidders.

II. Discussion of the Project's Invitation to Bid, Scope of Works, et al.

The BAC Chair read and presented the guidelines and requirements for bid participation. She emphasized the following matters.

1. That the project's Approved Budget for the Contract (ABC) is THREE MILLION PESOS (P 3,000,000.00)
2. That the target completion of the works required is 100 calendar days;



3. That bidders should have completed a contract similar to the project;
4. That bidding will be conducted through open competitive bidding procedures using non-discretionary “pass/fail” criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) NO. 9184;
5. That a complete set of Bidding Documents may be acquired by interested bidders starting July 2, 2021 to July 26, 2021 from given address and websites below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of Five Thousand Pesos (P 5,000.00). The Procuring Entity shall allow the bidder to present its proof of payment for the bidding documents to the BAC Secretariat at the address given below.
6. That PSHS-ZRC will hold a Pre-Bid Conference on July 14, 2021, 11:00 a.m. at the Ground Floor of the Dormitory Building II Building of PSHS-ZRC, and through video conferencing via Google Meet, which shall be open to prospective bidders.
7. That bidding will be conducted through open competitive bidding procedures using non-discretionary “pass/fail” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.
8. That interested bidders may obtain further information from PSHS-ZRC and inspect the Bidding Documents at the address given below from 8:00 a.m. to 5:00 p.m.
9. That bids must be duly received by the BAC Secretariat through manual submission at the office address indicated below on July 26, 2021, on or before 11:00 in the morning. Late bids shall not be accepted.
10. That all bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 15.
11. That the bid opening shall be on July 26, 2021 at 11:01 in the morning at the given address below. Bids will be opened in the presence of the bidders’ representatives who choose to attend the activity.
12. That the PSHS-ZRC (BAC) reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
13. That contracts similar to the Project refer to contracts which have the same major categories of work, which shall be Completion of Academic Building I (Negotiated Procurement)-Two Failed Biddings) using the Design and Build Scheme.
14. That the bidder may subcontract portions of the Project to the extent allowed by the Procuring Entity as stated herein, but in no case more than fifty percent (50%) of the Project.
15. That subcontracting is allowed. The portions of Project and the maximum percentage allowed to be subcontracted are indicated in the BDS, which shall not exceed fifty percent (50%) of the contracted Works.
16. That the bidding for the Project shall be governed by all the provisions of RA No. 9184 and its 2016 revised IRR, including its Generic Procurement Manual and associated policies, rules and regulations as the primary source thereof, while the herein clauses shall serve as the secondary source thereof.
17. That each bidder shall submit three (3) copies of the first and second components of its Bid. The Procuring Entity may request additional hard copies and/or electronic copies of the Bid. However, failure of the Bidders to comply with the said request shall not be a ground for disqualification.
18. That key personnel who meet the required minimum years of experience of the job are the following:



- a. Design Personnel
 - i. Civil Engineer/Architect
 - ii. Master Plumber
- b. Construction Personnel
 - i. Project Manager
 - ii. Mechanical Engineer
 - iii. Foreman
 - iv. Safety Officer (must be an accredited safety practitioner by the Department of Labor and Employment (DOLE) and has undergone the prescribed 40-hour Construction Safety and Health Training (COSH))

19. That bid security shall be in the form of a Bid Securing Declaration or any of the following forms and amounts:

- a. The amount of not less than Sixty Thousand Pesos (P 60, 000.00), if bid security is in cash, cashier's/manager's check, bank draft/guarantee or irrevocable letter of credit;
- b. The amount of not less than One Hundred Fifty Thousand Pesos (P 150,000.00), if bid security is in Surety Bond.

20. Partial bids is not allowed.

III. Discussions, Queries and Concerns

The following are the queries and concerns raised regarding the project:

1. Engr. Paraguya emphasized that the wet and dry shall be continued to the cistern tank which is specified in the Scope of Work.
2. Mr. Milo reiterated that installation of sun baffles shall be made last. Problem may arise if fume hoods and sun baffles will be simultaneously setup.
3. The BAC Chair clarified that any modification and/or addendum in the scope of work will be posted as supplemental bid. She also added that submission of bidding documents shall be made manually. Interested bidders who wish to attend the bid opening on July 26, Monday @ 11am and bring with them the Letter of Authority and ID.

There being no other matters discussed, the meeting was then adjourned at 11:25 in the morning.

Prepared by:

(SGD.) ARTURO V. ABERA
BAC Secretariat Member

Approved by:

(SGD.) EUNEY G. ALCAREZ
BAC Chair



Republic of the Philippines
Department of Science and Technology

PHILIPPINE SCIENCE HIGH SCHOOL – ZAMBOANGA PENINSULA REGION CAMPUS
Cogon, Dipolog City



We Concur:

(SGD.) ARAIBO JOSE D. DAGPIN
BAC Vice-Chair

(SGD.) GIL M. DARCERA
BAC Member

(SGD.) GLENN B. RUSIANA
BAC Member

(SGD.) CARLO M. SALIMBANGON
BAC Member