

		Participating bidders are advised to contact the cashier prior to and upon payment of the cost of the bid documents. Moreover, bidders are advised to send the cashier an email containing the scanned copy or the photo of the receipt vouching that payment has been made. A scanned copy of the official receipt/s shall be emailed by the BAC Chair to participating bidders whose payments have been received by the cashier.
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For guidance and information to all concerned.

  
**EUNEY G. ALCAREZ**  
BAC Chairperson