



### **Minutes of the Pre-Bid Conference for the Construction of Academic Building III (REBID)**

Date: March 3, 2021

Time: 2:30pm to 3:30pm

Venue: Ground Floor of PSHS-ZRC Dormitory Building II

#### **Attendance:**

##### Bids and Awards Committee:

1. Euney G. Alcares – Chair
2. Rryam A. Jaralve – Vice-chair
3. Gil M. Darcera – Member
4. Carlo M. Salimbangon – Member
5. Glenn B. Rusiana – Member

##### Technical and Working Group for the Procurement of Infrastructure Projects:

1. Engr. Angelie M. Moroscallo – Chairperson
2. Engr. June Carlo F. Reyes – Member
3. Milo S. Saldon – Member
4. Engr. Antonio Escabarte Jr. – Member

##### BAC Secretariat:

1. Sherl Dianne S. Estoque – Head
2. Arturo V. Abera – Member
3. Lee Castor I. Canono – Member

##### Prospective Bidders/s:

1. POB Construction and Supplies *as represented by the following:*
  - a. Marityle A. Sarraga
2. Glaxon Construction Services *as represented by the following:*
  - a. Rey P. Ramientos
3. Pagadian Aggregates and Marketing *as represented by the following:*
  - a. Clinton Ordeniza
4. Meter King Inc. *as represented by the following:*
  - a. Regie Lord Soriano
5. R.A. Nolido Construction *as represented by the following:*
  - a. Eleazar Gargan
6. Victoria Development and Ventures *as represented by the following:*
  - a. Jeaniliza Fe Manzo
  - b. Rachel S. Aninon
7. Majda Construction and Development *as represented by the following:*
  - a. Jhel Malbas (virtual presence)
8. Hyper J Construction and Supply *as represented by the following:*
  - a. With screen name, @Vlogger (virtual presence)



### **I- Call to Order**

With the presence of the BAC members, TWG members, the opening of the Pre-Bid for Academic Building III (REBID) was called to order by the BAC Chair.

The BAC Chair introduced herself. She also acknowledged the presence of other BAC members, TWG, BAC Secretariat and the representatives of the prospective bidders who attended physically and virtually.

### **II. Highlights of the Meeting**

The BAC Chair read and presented the guidelines and requirements for bid participation. She emphasized the following matters.

1. That the project's Approved Budget for the Contract (ABC) is FORTY-FIVE MILLION PESOS (P 45,000,000.00);
2. That the target completion of the works required is 410 calendar days;
3. That bidders should have completed a contract similar to the project;
4. That bidding will be conducted through open competitive bidding procedures using non-discretionary "pass/fail" criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) NO. 9184;
5. That a complete set of Bidding Documents may be acquired by interested bidders upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of Twenty-five Thousand Pesos (P 25,000.00);
6. That bids must be duly received by the BAC Secretariat through manual submission at the office address indicated, on March 15, 2021, on or before 2:30 in the afternoon.
7. That late bids shall not be accepted;
8. That all bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 15;
9. That bid opening shall be on March 15, 2021 at 2:31 in the afternoon, Ground Floor of the Dormitory Building II;
10. That PSHS-ZRC (BAC) reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award without thereby incurring any liability to the affected bidder or bidders;
11. That questions and concerns pertaining to the project shall be directed to the Head of the BAC Secretariat Team. Ms. Sherl Dianne S. Estoque;
12. That contracts similar to the project refer to contracts which have the same major categories for work;
13. That subcontracting is not allowed;
14. That key personnel who meet the required minimum years of experience for five (5) years of the job are the following:
  - a. Design Personnel
    - i. Design Architect
    - ii. Structural Engineer
    - iii. Electrical Engineer
    - iv. Electronics Engineer
    - v. Mechanical Engineer
    - vi. Master Plumber
  - b. Construction Personnel
    - i. Project Manager



- ii. Project Engineer/Architect
  - iii. Materials Engineer
  - iv. Electrical Engineer
  - v. Electronics Engineer
  - vi. Mechanical Engineer
  - vii. Master Plumber
  - viii. Foreman
  - ix. Safety Officer (must be an accredited safety practitioner by the Department of Labor and Employment (DOLE) and has undergone the prescribed 40-hour Construction Safety and Health Training (COSH)
15. That prospective bidders shall prepare a value engineering analysis report for their proposed design and construction method to be applied for the project.
16. That bid security shall be in the form of a Bid Securing Declaration or any of the following forms and amounts:
- a. The amount of not less than Nine Hundred Thousand Pesos (P900,000.00), if bid security is in cash, cashier's/manager's check, bank draft/guarantee or irrevocable letter of credit;
  - b. The amount of not less than Two Million Two Hundred Fifty Pesos (P2,250,000.00), if bid security is in Surety Bond.
17. That partial bid is not allowed.
18. That list licenses and permits relevant of the project is indicated in the Scope of Works.
19. That schematic documents, design and construction method, values engineering of design and construction method, organizational chart, list of contractor's personnel, list of contractor's equipment, and other acceptable tools of project scheduling are indicated.

### **III. Discussions, Queries and Concerns**

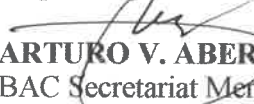
- a. The following are significant matters stipulated by the BAC Chair.
  1. Online submission of bidding documents is not allowed;
  2. Virtual presence of representatives of the prospective bidders during the opening is allowed;
  3. Submission of bidding documents should only be done by an authorized person;
  4. Bidding documents should be in three (3) sets, one (1) original and two (2) photocopied. Each set containing the eligibility, technical and financial components.
- b. Mr. Milo Saldon, TWG member explained and clarified the following matters:
  1. Provision of Sun Baffles is no longer required;
  2. Submission of affidavit of site inspection is not required but can be submitted together with the minimum requirements;
  3. "20x30" drawing is not required but A4, instead;
  4. The rationale of paying the bidding fee through courier or money remittance instead of bank-to-bank transfer since in the latter, it will go directly to the Treasury;
  5. Changes on the Scope of Work shall be announced in a Supplemental/Bid Bulletin to be issued.
- c. Prospective bidder, RA Nolido Construction asked if it would be possible that only 1 (one) person would represent under design and construction personnel. Mr. Saldon



- replied that it would be fine as long as he would be present physically during construction.
- d. Mr. Saldon and Engr. Escabarte mentioned that prospective bidders would follow the floor plan.

Since there were no other matters discussed, the Pre-Bid Conference for the Construction of the Academic Building III (REBID) was then adjourned at 3:30 in the afternoon.

Prepared by:

  
**ARTURO V. ABERA**  
BAC Secretariat Member

Approved by:

  
**EUNEY G. ALCAREZ**  
BAC Chair

We Concur:

  
**RRYAM A. JARALVE**  
BAC Vice-Chair

  
**GLENN B. RUSIANA**  
BAC Member

  
**GIL M. DARCIERA**  
BAC Member

**CARLO M. SALIMBANGON**  
BAC Member