## PHILIPPINE SCIENCE HIGH SCHOOL SYSTEM

## **REQUEST FOR QUOTATION FORM & NOTICE**

**GOODS** 

Office/Campus:	PHILIPPINE SCIENCE HIGH SCHOOL-ZAMBOANGA REGION CAMPUS	
Address/Contact Details:	Cogon, Dipolog City	

	Quotation No.:	2020-10-0207
GENTLEMEN:	Date:	October 28, 2020

May we request for quotation on materials enumerated hereunder. If you are interested and in a position to furnish the same, we shall be glad to have your best prices.

Delivery within \_\_\_\_\_ working days upon receipt of approved Purchase Order (PO).

In case of failure to make the full delivery/completion within the time specified as offered/required, the Supplier/Contractor shall be liable for liquidated damages/penalty of one-tenth (1/10) of one percent (1%) of the Contract Price per calendar day of delay minus the value of the delivered/completed portion(s) of the approved P.O./Contract.

Item #	QTY	UNIT	ITEM/DESCRIPTION	UNIT COST	TOTAL COST
			PRICES MUST BE Tax (VAT) INCLUSIVE		
	3	unit	Steel Rack close type (H2000, W900, D40mm) color gray		
	3	unit	Vertical Filing Cabinet 4 layers Open-type color ash gray (L3ft, W1.5ft, H6ft)		
	2	unit	Metal Steel Rack, 4 layers, adjustable		
	1	unit	Lateral Filing Cabinet (Heavy duty, 3 layers, steel, color: gray)		
	3	pc.	Office Chair should be thick, Aluminum base, color: black		
	1	pc.	Toolbox (lockable, plastic, heavy duty)		
			Note: To include delivery to PSHS-ZRC in Cogon,		
			Dipolog City		
			TOTAL		
Appr	oved Bu	ıdget: Php	. 107,750.00		
	ery Tern		in 5 days from PO date		
Delivery Time 8:00 am to 5:00 pm					
Payment Term within 30 days					

**Authorized Company** 

Very truly yours,

PRICES IN THE ABOVE OFFER ARE CERTIFIED TRUE AND CORRECT:

(Sgd.) RRYAM A. JARALVE BAC Chairperson

IMPORTANT

1. Prices must be written clearly.

2. If offering a substitute/equivalent, specify the brand and make.

Representative :	
_	(Signature Over Printed Name)
Company Name :	
Address :	
_	
Telephone nos. :	
TIN ·	