

PHILIPPINE SCIENCE HIGH SCHOOL SYSTEM		REQUEST FOR QUOTATION FORM & NOTICE
		GOODS
Office/Campus:	PHILIPPINE SCIENCE HIGH SCHOOL-ZAMBOANGA REGION CAMPUS	
Address/Contact Details:	Cogon, Dipolog City	

GENTLEMEN: Quotation No.: **2020-09-0181**
Date: **September 8, 2020**

May we request for quotation on materials enumerated hereunder. If you are interested and in a position to furnish the same, we shall be glad to have your best prices.

Delivery within _____ working days upon receipt of approved Purchase Order (PO).

In case of failure to make the full delivery/completion within the time specified as offered/required, the Supplier/ Contractor shall be liable for liquidated damages/penalty of one-tenth (1/10) of one percent (1%) of the Contract Price per calendar day of delay minus the value of the delivered/completed portion(s) of the approved P.O./Contract.

Item #	QTY	UNIT	ITEM/DESCRIPTION	UNIT COST	TOTAL COST
<u>PRICES MUST BE Tax (VAT) INCLUSIVE</u>					
1	20	unit	Office Chair should be thick, Aluminum base, color: black		
2	10	pack	AA battery, heavy duty, 4 pieces/pack		
			Note: Please see the sample picture of the chair in the attached picture		
			TOTAL		
Approved Budget: Php. 81,000.00					
Delivery Term	immediate				
Delivery Time	8:00 AM				
Payment Term	within 30 days				

Very truly yours,

SGD. Robinson S. Luzon
BAC V-Chairperson

Authorized Company Representative : _____
(Signature Over Printed Name)

Company Name : _____
Address : _____
Telephone nos. : _____
T.I.N. : _____

IMPORTANT
1. Prices must be written clearly.
2. If offering a substitute/equivalent, specify the brand and make.