



REPUBLIC OF THE PHILIPPINES  
Department of Science and Technology  
**PHILIPPINE SCIENCE HIGH SCHOOL-ZAMBOANGA REGION CAMPUS**  
**Dipolog City**

## Annual Procurement Plan for FY 2019

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Activity/Project)
				Advertisement/ Posting of IB/REI	Submission/ Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
1060299000	Site Development Plan	FAD/CID/SSD	Competitive Bidding	08-Jan-19	28-Jan-19	31-Jan-19	01-Feb-19	GoP	10,000,000.00	-	10,000,000.00	Site Development of PSHS-ZRC
1060601000	Motor Vehicle	FAD/CID/SSD	Competitive Bidding	04-Feb-19	25-Feb-19	28-Feb-19	04-Mar-19	GoP	1,300,000.00	-	1,300,000.00	Procurement of Vehicle for PSHS-ZRC
1060502200	Supply and Delivery of ICT Equipment	FAD/CID/SSD	Competitive Bidding	05-Mar-19	25-Mar-19	28-Mar-19	29-Mar-19	GoP	2,000,000.00	-	2,000,000.00	Supply, Delivery and Installation of ICT Equipment
1080102000	Computer Software	FAD/CID/SSD	Competitive Bidding	05-Mar-19	25-Mar-19	28-Mar-19	29-Mar-19	GoP	1,000,000.00	-	1,000,000.00	For computer software for office and classroom use
5020202000	Books	CISD/SST/SMT	Direct Contracting			Apr-19	May-19	GOP	768,000.00	768,000.00	-	Purchase of various textbooks
5020101000	Travels-local	CISD/SST/SMT/FAD	Direct Contracting			Jan-19	Jan-19	GOP	900,000.00	900,000.00	-	For travel expenses of PSHS-ZRC employees
5020102000	Travels-foreign	CISD/SST/SMT/FAD	Direct Contracting			Jan-19	Jan-19	GOP	100,000.00	100,000.00	-	For travel expenses of PSHS-ZRC employees
5020201000	Training expenses	CISD/SST/SMT/FAD	Direct Contracting			Jan-19	Jan-19	GOP	600,000.00	600,000.00	-	For training expenses of PSHS-ZRC employees
5020202000	Scholarship/Grants	SCHOLARS	Direct Contracting			Jan-19	Jan-19	GOP	9,483,000.00	9,483,000.00	-	Scholarship funded by the government for PSHS-ZRC Scholars
5020401000	Water	CISD/SST/SMT/FAD	Direct Contracting			Jan-19	Jan-19	GOP	400,000.00	400,000.00	-	For scholars and employees
5020402000	Electricity	CISD/SST/SMT/FAD	Direct Contracting			Jan-19	Jan-19	GOP	1,250,000.00	1,250,000.00	-	For scholars and employees
5020501000	Postage and courier	CISD/SST/SMT/FAD	Direct Contracting			Jan-19	Jan-19	GOP	88,000.00	88,000.00	-	To deliver documents/emails from PSHS-ZRC to another office
5020502001	Mobile	UNIT HEADS	Direct Contracting			Jan-19	Jan-19	GOP	66,000.00	66,000.00	-	For unit heads of the campus
5020502002	Landline	CISD/SST/SMT/FAD	Direct Contracting			Jan-19	Jan-19	GOP	132,000.00	132,000.00	-	For official calls to external stakeholder, suppliers, etc.
5020503000	Internet subscription	CISD/SST/SMT/FAD	Direct Contracting			Jan-19	Jan-19	GOP	254,000.00	254,000.00	-	Internet connectivity
5021101000	Cable, satellite, telegraph and radio	CISD/SST/SMT/FAD	Direct Contracting			Jan-19	Jan-19	GOP	10,000.00	10,000.00	-	To support the operations of the campus
5021102000	Legal Services	FAD CHIEF/CD	Direct Contracting			Jan-19	Jan-19	GOP	5,000.00	5,000.00	-	Legal services for school transactions
5021103000	Auditing Services	FAD CHIEF/CD	Direct Contracting			Jan-19	Jan-19	GOP	10,000.00	10,000.00	-	Expertise from external auditor
5021103001	Consultancy Services	FAD	Direct Contracting			Jan-19	Jan-19	GOP	25,000.00	25,000.00	-	Technical expertise from professionals
5021199000	ICT Consultancy Services	FAD	Direct Contracting			Jan-19	Jan-19	GOP	20,000.00	20,000.00	-	Technical expertise from professionals
5021199000	Other Professional Services	FAD	Direct Contracting			Jan-19	Jan-19	GOP	340,000.00	340,000.00	-	Technical expertise from professionals



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5021503000	Insurance Expenses	Supply Officer	Direct Contracting			Jan-19	Jan-19	GOP	66,000.00	66,000.00	-	For payment of insurance
5021502000	Fidelity Bond Premium	ACCOUNTABLE OFFICER	Direct Contracting			Jan-19	Jan-19	GOP	77,000.00	77,000.00	-	Bond for accountable officers
5029901000	Advertising Services	BAC Secretariat	Direct Contracting			Jan-19	Jan-19	GOP	150,000.00	150,000.00	-	For advertising purposes
5029907000	Subscription (Library and Other Reading Materials)	FAD	Direct Contracting			Jan-19	Jan-19	GOP	50,000.00	50,000.00	-	Monthly subscription
5029906000	Membership Dues and Contributions to Org.	SCHOLARS	Direct Contracting			Jan-19	Jan-19	GOP	10,000.00	10,000.00	-	Membership for various organizations/associations
5029905001	Rent - Buildings and Structures	FAD	NP-53.5 Agency-to-Agency			Jan-19	Jan-19	GOP	1,320,000.00	1,320,000.00	-	Monthly rental of office building
5020302000	Accountable Forms	Cashier	NP-53.5 Agency-to-Agency			Feb-19	Jan-19	GOP	25,000.00	25,000.00	-	For payment purposes
5021501001	Taxes, Duties and Licenses	FAD	NP-53.5 Agency-to-Agency			Mar-19	Jan-19	GOP	22,000.00	22,000.00	-	To support the operations of the campus
10607010 00	Furniture and Fixtures	CISD/SST/SMT/FAD	NP-53.9 - Small Value Procurement	Feb-19		Feb-19	Feb-19	GOP	1,000,000.00	-	1,000,000.00	Purchase of various furniture and fixtures
10605020 00	Office Equipment	CISD/SST/SMT/FAD	NP-53.9 - Small Value Procurement	Mar-19		Mar-19	Mar-19	GOP	1,650,000.00	-	1,650,000.00	Purchase of various office equipment
10605140 00	Technical and Scientific Equipment	SMT	NP-53.9 - Small Value Procurement	Apr-19		Apr-19	Apr-19	GOP	1,000,000.00	-	1,000,000.00	For classroom instruction
1060599000	Other Machinery and Equipment	CISD/SST/SMT/FAD	NP-53.9 - Small Value Procurement	Apr-19		Apr-19	Apr-19	GoP	100,000.00	-	1,000,000.00	To support the operations of the campus
5020202000	Instructional Supplies	CISD/SST/SMT/FAD	NP-53.9 - Small Value Procurement	Jan-19		Jan-19	Jan-19	GOP	512,000.00	512,000.00	-	For classroom instruction
5020202000	School, Organization Awards, Educational and Cultural Activities, Summer Internship (Grade 9), Others (attendance to competitions, etc.)	SCHOLARS	NP-53.9 - Small Value Procurement	Jan-19		Jan-19	Jan-19	GOP	1,576,000.00	1,576,000.00	-	For personality enhancement, and purchase of goods for the scholars
5020301000	Office Supplies	CISD/SST/FAD/CD	NP-53.9 - Small Value Procurement	Jan-19		Jan-19	Jan-19	GOP	660,000.00	660,000.00	-	Procurement of various office supplies/materials
5020307000	Drugs and Medicines	CISD/SST/SMT/FAD	NP-53.9 - Small Value Procurement	Mar-19		Mar-19	Mar-19	GOP	25,000.00	25,000.00	-	To be issued to sick scholars
5020308000	Medical, Dental and Laboratory Supplies	CISD/SST/SMT/FAD	NP-53.9 - Small Value Procurement	Mar-19		Mar-19	Mar-19	GOP	40,000.00	40,000.00	-	Procurement of various supplies for scholars/employees
5020311001	Textbooks, Instructional Materials/References	CISD	NP-53.9 - Small Value Procurement	May-19		May-19	May-18	GOP	165,000.00	165,000.00	-	For classroom instruction
5020309000	Fuel, Oil and Lubricants	FAD	NP-53.9 - Small Value Procurement	Apr-19		Apr-19	Apr-19	GOP	100,000.00	100,000.00	-	For the service vehicle of the campus
5020321003	ICT Office Supplies	CISD/SST/FAD/CD	NP-53.9 - Small Value Procurement	Jan-19		Jan-19	Jan-19	GOP	50,000.00	50,000.00	-	For teachers and employees of the campus
5020399000	Other Supplies and Materials	CISD/SST/FAD/CD	NP-53.9 - Small Value Procurement	Jan-19		Jan-19	Jan-19	GOP	422,000.00	422,000.00	-	For teachers and employees of the campus
5021003000	Extraordinary	CAMPUS DIRECTOR	NP-53.9 - Small Value Procurement			Jan-19	Jan-19	GOP	26,000.00	26,000.00	-	To support the operations of the campus
5021003000	Additional Miscellaneous Expenses	CAMPUS DIRECTOR	NP-53.9 - Small Value Procurement			Jan-19	Jan-19	GOP	72,000.00	72,000.00	-	To support the operations of the campus
5021304002	Repairs and Maintenance-School Building	FAD	NP-53.9 - Small Value Procurement	Jan-19		Jan-19	Jan-19	GOP	30,000.00	30,000.00	-	For maintenance of school building



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5021304006	Repairs and Maintenance-Hostels and Dormitories	FAD		NP-53.9 - Small Value Procurement	Jan-19		Jan-19	Jan-19	GOP	80,000.00	80,000.00	-	For maintenance of the dormitory
5021305099	Repairs and Maintenance-Machinery	FAD		NP-53.9 - Small Value Procurement	Jan-19		Jan-19	Jan-19	GOP	20,000.00	20,000.00	-	To repair machineries
5021305099	Repairs and Maintenance-Other Machinery and Equipment	FAD		NP-53.9 - Small Value Procurement	Jan-19		Jan-19	Jan-19	GOP	55,000.00	55,000.00	-	For the maintenance of machineries
5021307000	Repairs and Maintenance-Furniture and Fixtures	FAD		NP-53.9 - Small Value Procurement	Jan-19		Jan-19	Jan-19	GOP	55,000.00	55,000.00	-	For the maintenance of furniture of the campus
5021305099	Repairs and Maintenance-ICT Equipment	FAD		NP-53.9 - Small Value Procurement	Jan-19		Jan-19	Jan-19	GOP	10,000.00	10,000.00	-	To repair unserviceable ICT Equipment
5021305099	Repairs and Maintenance-Technical and Scientific Equipment	FAD		NP-53.9 - Small Value Procurement	Jan-19		Jan-19	Jan-19	GOP	10,000.00	10,000.00	-	To repair unserviceable Technical and Scientific Equipment
5021306001	Repairs and Maintenance-Motor Vehicles	FAD		NP-53.9 - Small Value Procurement	Jan-19		Jan-19	Jan-19	GOP	70,000.00	70,000.00	-	For the maintenance of motor vehicle
5021203000	Security Services	CISD/SST/SMT/FAD		NP-53.9 - Small Value Procurement	Jan-19		Jan-19	Jan-19	GoP	600,000.00	600,000.00	-	Security Services to maintain peace and order
5021299000	General ICT Services	CISD/SST/SMT/FAD		NP-53.9 - Small Value Procurement	Jan-19		Jan-19	Jan-19	GOP	50,000.00	50,000.00	-	Provision of ICT services
5021299000	Other General Services	CISD/SST/SMT/FAD		NP-53.9 - Small Value Procurement	Jan-19		Jan-19	Jan-19	GoP	1,550,000.00	1,550,000.00	-	To support the operations of the campus
5021202000	Janitorial Services	FAD CHIEF		NP-53.9 - Small Value Procurement	Jan-19		Jan-19	Jan-19	GOP	200,000.00	200,000.00	-	To maintain cleanliness/sanitation of the campus
5029902000	Printing and Publication	CAMPUS DIRECTOR		NP-53.9 - Small Value Procurement	Feb-18		Feb-19	Feb-19	GOP	150,000.00	150,000.00	-	For the publication of annual report of the campus
5029903000	Representation	CAMPUS DIRECTOR		NP-53.9 - Small Value Procurement	Jan-18		Jan-19	Jan-19	GOP	330,000.00	330,000.00	-	For representation fees
5029904000	Transportation and Delivery Expenses	CISD/SST/SMT/FAD		NP-53.9 - Small Value Procurement	Jan-18		Jan-19	Jan-19	GOP	150,000.00	150,000.00	-	Courier services
5029905003	Rent-Motor Vehicle	CISD/SST/SMT/FAD		NP-53.9 - Small Value Procurement	Jan-18		Jan-19	Jan-19	GOP	220,000.00	220,000.00	-	Rental of Motor Vehicle to support campus operations/transactions
5029905004	Rent - Equipment	CISD/SST/SMT/FAD		NP-53.9 - Small Value Procurement	Jan-18		Jan-19	Jan-19	GOP	220,000.00	220,000.00	-	Rental Services of Equipment to operate activities of the campus
5029999000	Other MOOE	CISD/SST/SMT/FAD		NP-53.9 - Small Value Procurement	Jan-18		Jan-19	Jan-19	GOP	50,000.00	50,000.00	-	Purchase of supplies and materials
TOTAL										Php 42,619,000.00	23,669,000.00	18,950,000.00	

Prepared by:

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